

INSURANCE VERIFICATION FORM

Call insurance company and follow prompts to insurance benefits and try to get to an actual person (insurance benefit representative).

Patient's Name _____ DOB _____

Policy Holder _____ DOB _____

Insurance Co. _____ Phone # _____

I.D. # _____ Group # _____ Effective Date _____

1. Does the policy include benefits for chiropractic care? _____
2. Do they have **In** and/or **Out** of network chiropractic benefits? _____
3. Is the doctor **In** network? _____ Is the doctor **Out** of network? _____
4. Does patient need a referral? _____ Does patient need a treatment plan? _____
5. How much is their deductible? _____ Calendar or Contract year? _____
How much has been met for this year? _____ Ind. _____ Fam. _____
6. Percentage **Out** of network _____ Co-pay for **In** network _____
7. Is there a maximum # of visits allowed per calendar year? _____
8. Is there a maximum dollar amount per calendar year? _____
9. Is there a maximum amount per visit? _____ How Much? _____
10. How many modalities are allowed per visit? _____
11. What is the amount of x-ray or lab coverage? _____
12. Will they honor the doctor's assignment of benefits? _____
13. Address to submit claim forms to if different from insurance card?

14. Do they accept standard HICFA form or are special forms required? _____
15. Can HICFA forms be Faxed? _____ What is the fax # ? _____
16. Name of person spoken to at insurance Co. _____
17. Sign and Date _____